



PRESCRIPTION SAFETY EYEGLOSS PROCEDURE

1. Pick up your safety prescription Order Form and have it signed by the EHS Manager or Human Resources.
2. If you do not have a current eye prescription (less than 2 years old), please call one of the providers listed below or an eye care center of your choice for an eye exam.
Eye exam costs are responsibility of employee
3. Employee fills in their employee information on the Order Form. (Fill out top of form with name, ID#, phone, etc.)
4. Take your Order Form and your current prescription to one of the provider locations listed below.
5. Pick out the style of lenses and frames that best suit you from your company's program.
Note: There are a series of options that are available for you to choose from. Co-Pay prices are listed along with each frame/up-grade options.
6. Dispensing Optician at the provider location will fill out the remainder of the order form and send it to Hi-Tech Optical.
7. Once Hi-Tech has manufactured your glasses, they will be sent back to the provider, you will then be contacted to pick them up and get a professional fitting.

PROVIDERS

Auburn: Midwest Eye Consultants
750 N. Grandstaff
Auburn, IN 46706

Phone: 260-925-3116

Hours: Mon: 8am – 7pm
Tue - Fri: 8am – 5pm
Sat: 8am – 12pm (2nd & 4th Sat of month only)
Sun: Closed

Angola: Midwest Eye Consultants
712 Cameron Woods Dr
Angola, IN 46703

Phone: 260-665-3240

Hours: Mon: 8am – 7pm
Tue - Fri: 8am – 5pm
Sat: 8am – 12pm (1st & 4th Sat of month only)
Sun: Closed

Kendallville: Drs. Roush and Will
781 E. North Street
Kendallville, IN 46755

Phone: 260-347-3458

Hours: Mon: 8am – 6:30pm
Tue: 8am – 5pm
Wed: 8am – 5pm
Thur: 8am – 6:30pm
Fri: 8am – 4pm
Sat: Appointment Only
Sun: Closed

Oelwein: Oelwein Family Eye Care
12 1st Avenue NE
Oelwein, IA 50662

Phone: 319-283-3155

Hours: Mon – Fri
8:30am – 5pm